

MINUTES

Wednesday, January 24, 2024 9:30 AM

Garden Valley Fire Protection District Board of Directors
4860 Marshall Road, Garden Valley 95633 530-333-1240

Call to Order: E. Hawkins, F. Edwards, M. Spaugh and F. Clark are present. R. Nail is absent.

Announcement of Quorum: There is a quorum and the meeting begins at 9:40am

Pledge of Allegiance: The Pledge of Allegiance is conducted.

1.0 ADOPT AGENDA: Director Clark motions to adopt the agenda with the changes listed. Director Hawkins seconds: Move 6.4 to 1.2. All are in favor and the motion is approved.

1.2 Chief gives and update on the Septic Complications. The septic is not draining. A quote for the repair has been received. Mel from Smelly Mel's is present to answer any questions. The Quote is about \$7,000 for the repair. Director Spaugh motions to approve the repair. Director Clark seconds the motion. All in favor and the motion is approved.

2.0 Approval of Minutes

2.1 Approve Minutes from October 24, 2023 meeting: Director Spaugh motions to approve the minutes. Director Clark seconds. All are in favor and the minutes are approved.

3.0 INTRODUCTION OF GUESTS AND PUBLIC COMMENTS

Visitors are always welcomed at meetings of the Board of Directors and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up prior to any action being taken by the Board, or under Communications. Oral Communications will be limited to 3 minutes per topic. The Board of Directors may vote to extend that time limit.

Visitors: Cherie Carlyon, Ken Pauley, Jacob Scott and Mel from Smelly Mel's are all present.

Director Edwards received a letter to join CAMA. They would like us to join their membership for \$100. Director Spaugh motions we take no action. Director Clark seconds. All are in favor.

4.0 CHIEFS REPORT: (Chief's report is included with these minutes) Chief Norman would like to not

include the Chief's report in the packets moving forward. Chief Norman would like to conduct this report verbally with any key points from the report documented in the minutes . Director Spaugh motions to approve a verbal Chief Report in place of a document report for future meetings.

Director Clark seconds. All are in favor. Chief Norman mentioned that he has entered into a letter of engagement letter with Tamara Johnston for some Fire Grants. Chief Norman would like permission to explore buying properties with the idea of expansion. There is an interest in the property that currently touches our Station in Greenwood. Chief Norman would like to move forward pursuing this property and possibly others. Director Spaugh motions for Chief to pursue that interest.

Director Hawkins seconds. Chief Norman would like to set up a special meeting to go over the findings. All are in favor and the motion is approved. A special meeting has been set for January 30, 2024, 9:30 am at Station 51.

5.0 OLD BUSINESS

5.2 EDRFA (Fire Authority) Update: The issue of patches came about. The overall opinion was not in favor of the patch presented. Director Hawkins was the lone nay vote for the contract with the JPA. No action has been taken to make the correction on that contract. Director Hawkins stated he was disappointed that no corrections on the contract have been made and items from the first meeting have not been handled. The item to work out the authority secretary has not been settled. They did hire a new attorney. The job tasks have not been assigned. Ken Pauley agrees that the patch discussion was not in the minutes and there was some dispute on the patch decisions. Ken Pauley states that some of the no action items were due to Chief Brown

being out sick and his surgery. Director Spaugh expresses some concern that some of the decisions are being made without the process agreed upon to make those decisions. The concern by Director Spaugh is that funds should be spent on the tasks and necessities agreed upon at the first meeting and those tasks be completed prior to contributing any other funds. Chief Norman was at the meeting and does not disagree with anything that was said. He does state that when taking on something like this, it can be overwhelming and you don't know until you know. He states that he does think these tasks will be handled and will be helping with what he can to get them completed.

6.0 NEW BUSINESS

6.1 Monthly Bills/Financials Report: Director Hawkins motions to approve the bills/financials. Director Spaugh seconds. All are in favor and the motion is approved.

6.2 6-Month Financial Update: Admin Lisa Howard and Chief Norman present the 6-month update on the budget.

6.2 FY 22-23 Audit Engagement Letter: Director Spaugh motions to enter into an engagement letter for the FY 22/23 audit with Larry Bain. Director Edwards seconds the motions. All are in favor and the engagement letter is approved.

6.3 Septic System Complications moved to 1.2

6.4 Approve Updated Holiday Pay Calculation: Chief Norman informs the BOD that the district is having a Holiday Pay Audit with CalPERS and they are requiring a document showing the formula for how holiday pay is calculated. Approval for this calculating and document will be presented at the special meeting for approval.

7.0 OPEN FORUM: Chief Norman presents a promotion to Jon Michaelson as Division Chief. Chief Michaelson's new number is C7302. Chief Norman updates the BOD on how Fire Dog Roy took his good citizen canine test and passed with ease.

Director Edwards reads a resignation letter from Mark Spaugh dated today. Director Spaugh highly recommends Ken Pauley as his replacement when the position is flown.

8.0 ADJOURNMENT: Director Clark motions to adjourn, Director Hawkins seconds the motion. All are in favor and the meeting is adjourned at 11:27 am.