

# MINUTES

Tuesday April 29, 2025, 9:30 AM

**Garden Valley Fire Protection District Board of Directors  
4860 Marshall Road, Garden Valley 95633 530-333-1240**

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**CALL TO ORDER** E. Hawkins, F. Edwards, R. Nail, S. Hoel and F. Clark are all present.

**ANNOUNCEMENT OF QUORUM** There is a quorum and the meeting begins at 9:32 am

**PLEDGE OF ALLEGIANCE** The pledge of allegiance is conducted

**1.0 ADOPT AGENDA** Director Edwards motions to approve the agenda. Director Nail seconds the motion. All are in favor and the agenda is approved.

**2.0 CORRESPONDENCE & COMMUNICATIONS** nothing to report

**3.0 Consent Calendar**

- Approve March 25, 2025 meeting minutes
  - Monthly Bills/Financial Report
- Director Edwards motions to approve the items in the consent calendar. Director Clark seconds the motion. All are in favor and the items are approved.

**4.0 INTRODUCTION OF GUESTS AND PUBLIC COMMENTS**

Visitors are always welcomed at meetings of the Board of Directors and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up prior to any action being taken by the Board, or under Communications. Oral Communications will be limited to 3 minutes per topic. The Board of Directors may vote to extend that time limit. **Cherie Carlyon is present**

**5.0 CHIEFS REPORT**

**6.0 OLD BUSINESS**

6.1 Finance Working Group Update:

- The Finance Committee will work on earmarking funds for reserve accounts after the initial preliminary budget is presented.
- Chief to present 2 budgets. One will look like the 24-25 FY budget, the other will have additional line staff.
- The Chief will work on a Draft Board of Directors financial policy to bring back to the committee.
- The Chief will draft operational finance policies per the recommendation of the auditor and bring them back to the committee.
- The Chief will seek information regarding protected reserve accounts. What accounts can the State/County access?
- The Chief will seek information regarding special districts moving money to outside interest-bearing accounts and the legalities behind it.

6.2 Fuels Management Program Update: Crew has been doing a ton of work out in the Georgetown School area. Helped Georgetown Fire with some clearing especially over by the training tower area. BC Schweigler has a meeting coming up with GDPUD. The county has mentioned they may have some work for us.

- 6.3 Amador Plan Update: As of yesterday, we have some dates options for a presentation from Chief Blankenheim on the plan. We just need to agree on a date. Tuesday May 27<sup>th</sup> during the board meeting is the agreed date from the BOD for the presentation.

## **7.0 NEW BUSINESS**

- 7.1 Present New and Updated Draft Policies
- 7.2 Review and Reward Station 52 Roof Quotes: Director Clark motions for Coleman to be awarded the roof project: Director Hoel seconds the motion. Discussion point: Blevins quote includes the sheeting, dry rot and disposal. Coleman includes those services as an additional cost. The Coleman quote includes a 5-year warranty. The Board took a recess to call Blevins to see if materials are included in the BID. Director Edwards confirms that 30 sheets of material is included. The Coleman quote receives 3 yes's and 2 noes. The Coleman bid has been approved.
- 7.3 GVFPD RCD Contract Approval: This contract allows them to hire us for jobs. It does not guarantee jobs but defines our relationship and allows us to be hired for the work. Chief Norman recommends tabling the item. Director Hoel motion to table the item. Director Nail seconds the motion. All are in favor and the item is tabled.

## **8.0 CLOSED SESSION** Meeting heads into closed session at 10:41 am

### **PERSONNEL**

#### **Public Employee (Gov. Code § 54957)**

Administrative Assistant Contract

The meeting comes out of closed session at 11:08 am.

No action taken, this item requires further review at next meeting

## **9.0 OPEN FORUM** Director Nail requests a list of acronym's

## **10.0 ADJOURNMENT** Director Edwards motions to adjourn. Director Nail seconds. All are in favor and the meeting adjourns at 11:09 am