

# MINUTES

Tuesday, June 25, 2024 9:30 AM

**Garden Valley Fire Protection District Board of Directors**  
**4860 Marshall Road, Garden Valley 95633 530-333-1240**

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**CALL TO ORDER;** E. Hawkins, F. Edwards, R. Nail, S. Hoel and F. Clark are all present. Chief Norman is not present for this meeting and Assistant Chief Szczepanik is filling in on his behalf.

**ANNOUNCEMENT OF QUORUM:** There is a quorum and the meeting begins.

**PLEDGE OF ALLEGIANCE:** The pledge of allegiance is conducted.

**1.0 ADOPT AGENDA:** Director Edwards motions to adopt the agenda, Director Clark seconds; all are in favor.

**2.0 CORRESPONDENCE & COMMUNICATIONS: None to report**

**3.0 Consent Calendar**

- Approve Minutes from May 28<sup>th</sup> and June 14<sup>th</sup>, 2024 meetings
- Fuels Management Job Description Drafts
- Chipper Contract Draft

Direct Nail motions to approve all items in the consent calendar. Director Clark seconds. All are in favor and the items are approved.

**4.0 INTRODUCTION OF GUESTS AND PUBLIC COMMENTS**

Visitors are always welcomed at meetings of the Board of Directors and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up prior to any action being taken by the Board, or under Communications. Oral Communications will be limited to 3 minutes per topic. The Board of Directors may vote to extend that time limit. **Cherie Carlyon and Ken Pauley are present**

**5.0 CHIEFS REPORT:** Assistant Chief give a brief report on the happenings for the last month. Nothing major to report. A copy of this report is included with these minutes.

**6.0 OLD BUSINESS**

6.1 EDRFA (Fire Authority) Update: No meeting has occurred since the last board meeting. Chief Brown is acting as an interim Chief for Mosquito. There is an agreement that is supposed to be presented at the next EDRFA meeting that would define what the interim position is to cover, mostly administration costs. No official meeting has taken place this information is just a conversation.

6.2 Septic Update: Mel's says the job is complete. The outcome is questionable on if it is actually fixed. Mel wants us to not use the back field at all.

6.3 Finance Working Group Update: No meeting has occurred since the last meeting.

**7.0 NEW BUSINESS**

7.1 Monthly Bills/Financials Report: Director Edwards motions to approve the bills/financials. Director Nail seconds the motion. All are in favor and the motion is approved.

7.2 A. EDH Surplus Vehicle Purchase Approval: EDH has offered us a type 3 engine for \$5,000. The engine is in great shape. Director Hoel motions to approve the purchase of the Type 3 engine from EDH. Director Edwards seconds. All are in favor and the motion is approved.

Fuels management vehicles:

B. 2- F150's are available from Mountain Enterprises and would be purchased for the staff to be used as utilities. Director Hoel motions the purchase of the 2 Ford F-150's. Director Edwards seconds the motion. All are in favor and the motions is approved.

C. Chipper tow vehicle: F550 Ford would be the vehicle used for the fuels management program to tow the chipper. The purchase of this vehicle will not occur until money from PGE has been received. Director Hoel motions to approve the purchase of the Ford F550